



**SUMMIT COMMUNITY SERVICES SOCIETY**  
"promoting community well-being"



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**Police (RCMP) Based Victim Service Program Worker**

This is a permanent part-time position of 15 to 22.5 hours per week. Responsibilities include direct support services to crime and trauma victims, crisis and emotional support, assistance to victims at crime scenes and court support services in both Cranbrook and Kimberley. Other responsibilities include: liaising with the police and other agencies and administrative support.

**Job Duties:**

- Provide crisis/emotional support, information and referral to clients.
- Provide information to victims regarding agencies available to provide assistance and liaise with agencies to obtain immediate services.
- Update clients on the progress of police investigations and court updates.
- Provide assistance to victims in completing compensation applications and victim impact statements.
- Be available for On Call stand-by on scheduled evenings and weekends.
- Be available for crisis call out. Flexibility is essential.

**Qualifications:** Pass RCMP Enhanced Security Clearance, Class 5 driver's license and have own vehicle, university degree/diploma and or a combination of education and related experience, strong computer skills.

Please submit resume to:

**Linda Lord, Cranbrook RCMP Detachment**  
31 – 11<sup>th</sup> Ave S, Cranbrook, BC V1C 2N9 or  
Email to [lindalord@rcmp-grc.gc.ca](mailto:lindalord@rcmp-grc.gc.ca)

**Closing Date: November 30, 2009, at 4:30 pm.**

Thank you for your interest. A detailed job description can be accessed at [www.summitfamily.ca](http://www.summitfamily.ca). Only those selected for interview will be contacted.

**"We are an equal opportunity employer."**

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**Cranbrook Family Resource Centre**  
125 – 10<sup>th</sup> Avenue South  
Cranbrook BC V1C 2N1  
Phone: 250-489-3114  
Fax: 250-489-3151

**Mailing Address:**  
PO Box 325  
Cranbrook, BC  
V1C 4H8

**Kimberley Family Resource Centre**  
395 Wallinger Avenue  
Kimberley BC V1A 1Z3  
Phone: 250-427-2449  
Fax: 250-427-2403

